

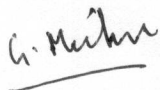
F.No. 3/15/2016-PP
Government of India
Ministry of Minority Affairs

MINUTES OF THE 111th MEETING OF EMPOWERED COMMITTEE UNDER MULTI-SECTORAL DEVELOPMENT PROGRAMME HELD ON 26.02.2016 UNDER THE CHAIRMANSHIP OF SECRETARY, MINISTRY OF MINORITY AFFAIRS.

The 111th Meeting of the Empowered Committee (EC) for Multi-sectoral Development Programme (MsDP) was held on 26.02.2016, under the Chairmanship of Secretary, Ministry of Minority Affairs, to consider and approve the project proposals with regard to the Minority Concentration Blocks (MCBs)/Minority Concentration Towns (MCTs) received from State Governments of Maharashtra, Arunachal Pradesh and Punjab. The representatives of the Ministry of Drinking Water and Sanitation, Ministry of Women and Child Development and Ministry of Skill Development and the officials from the State of Punjab. The officials from State Government of Maharashtra and their concerned districts participated in the meeting through video conferencing.

2. **Progress on website:** The progress of implementation of MsDP is reported on quarterly basis to the Delivery Monitoring Unit (DMU) in PMO (Prime Minister's Office) and the status of implementation of various projects in terms of funds released by the Ministry of Minority Affairs and utilized by the State/UT; number of works sanctioned, completed and works in progress is regularly monitored. These details and photographs of works are placed in the Ministry's website for transparency. State Governments/UT Administrations are required to review the implementation on quarterly basis; ensure that Central funds are released to the districts within one month of sanction; State share (wherever applicable) released along with the Central funds; ensure that the executing agencies start the construction works at the earliest, and complete the construction works within the scheduled period. A computer software application called MIS-MsDP has been made operational in July, 2011 and the States/UT have been advised to ensure that data is entered by all concerned so that Quarterly Progress Report (QPR), utilization certificate and various progress reports is generated through the software.

3. **Adhering to guidelines and eliminating duplication:** States/UTs should ensure that the proposals sent have the approval of the State Level Committee of MsDP / mission director of CSS concerned in order to ensure that the proposal, in terms of specification, norms, standards etc., is in accordance with the guidelines of the scheme concerned and that duplication has been ruled out. The responsibility for eliminating duplication of work and avoiding double counting of a scheme under two funding sources vested with both the district authority and the State Government. Accounts under MsDP should be maintained separately and Central Ministry concerned informed of assets created in respect of CSS topped up under MsDP.


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4. The States/UTs were advised by the Empowered Committee to ensure that the catchment area of the assets created under MsDP have substantial minority population. Further the States/UTs would also ensure that the ownership of the asset created would be with the Govt/Govt body.
5. **Centrally Sponsored Scheme (CSS) guidelines:** MsDP provides that there would be no change in guidelines of any existing Centrally Sponsored Scheme (CSS) under implementation in such districts for which this programme would provide additional funds. In case schemes for individual benefits are taken up under the programme, there shall be no divergence from existing norms for selection of beneficiaries from the list of BPL families in the district, so that benefits from the additional funds flow to all BPL families and not selectively. However, the provision under Indira Awas Yojana (IAY) guidelines for making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST) will not be followed under MsDP. The entire number of units sanctioned under MsDP would be given to BPL households, from minority communities as well as other communities, in order of the serial number in the approved wait list without making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST).
6. **Timely release of funds:** The sanction letters of the Ministry stipulate that funds should be released to the district/implementing agency within a month's time, but the States/UT have been generally taking much time in releasing funds to the district/implementing agency. State shares, wherever applicable, are not released along with the Central funds by some States. Prompt release of funds was advised to ensure that works are started at the earliest.
7. **Utilization Certificate:** For release of second installment, utilization certificate (UC) is required. If the UC is furnished within a period of one year after release by the Ministry, 60% UC would be required for releasing the next installment. However, if utilization is made beyond the period of a year, 100% utilization would be necessary. The UCs would need to be accompanied by QPR showing physical progress as proof of the work in progress. The Utilization Certificates of the 2nd and subsequent installment should also be submitted by the States/UTs to the Ministry.
8. **Sample testing and quality control:** Quality control was to be ensured through regular and frequent field visits and by testing samples of the construction work for which funds would be sanctioned by the Ministry on receipt of request from the State concerned. All the States/UTs were advised to carry out field visits, quality control tests and review all works under MsDP to ensure that the shortcomings do not take place in their State/UT.
9. **Inclusion of Members of Parliament in State and district level committees:** Members of Parliament (MP) and Member of Legislative Assembly (MLAs) have been included in the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for

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the Welfare of Minorities which also serves as the committee for MsDP. MLAs are also to be nominated on the Committees by the State Government. It should be ensured that they are invited to attend the meetings of the district and State level committees.

10. **Display boards:** Para 16.1(ii) of the scheme of MsDP provides for a 'display board' which should have— Name of the project/scheme printed followed by "Multi-sectoral Development Programme (MsDP), Ministry of Minority Affairs, Govt. of India." For projects with longer construction period, in addition to above, the name of implementing agency, date of sanction of the project, likely date of completion and estimated cost of the project should be printed on the display boards. States/UT should ensure this and put up a permanent display on completion of each project.

11. General conditions applicable to projects approved by the Empowered Committee

For approvals given by the Empowered Committee, including in-principle approvals, the Principal Secretary/Secretary of State's/UTs and the District Collectors/representatives were advised to note that the following conditions would apply to all projects under MsDP. State Government/UT administration concerned should ensure that the following have been complied with:-

Approval of the State department concerned/Mission Director for Centrally Sponsored Scheme (CSS) concerned have covered the following –

- (a) **Need** for having the proposal sanctioned under MsDP.
- (b) Duplication has been eliminated.
- (c) Proposal is as per norms, specifications, layout design, funding norms and cost norms of the CSS guidelines concerned.
- (d) **Separate accounts for schemes under MsDP will be maintained** and details sent to the Central Ministry concerned for maintaining proper record of assets and avoiding double counting and duplication.
- (e) Estimates have been prepared as per Schedule of Rates (SOR) of the State Government and have been approved by a competent engineering department of the State Govt.
- (f) **Staff is available** for functioning unit or will be provided for new unit.
- (g) **Recurring expenditure** would be provided by the State Government.
- (h) Land is available and/or will be made available by the State Government in villages/locations having the highest proportion (percentage) of minority population.

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12. **Review meetings of Oversight committee in State and district level committees:** The scheme of MsDP envisages quarterly review meetings by the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the review committees for MsDP. The State level committee also acts as the Oversight Committee for MsDP. Quarterly review meetings for State level committee/State Oversight Committee and district level Committee should be held and copy of the meeting notice should be sent to the Ministry to enable a representative to attend State Level meetings as envisaged under MsDP. It should be ensured that Members of Parliament nominated in such Committees are invited to attend the meetings.

13. **Photographs:** Photographs of completed works and works in progress indicating type of asset, name of location/village and date should be placed in the MIS-MsDP web page and officials from the State and districts were impressed upon the need to have photographs, in digital format sent by email to **Smt. Geeta Mishra, Under Secretary in the Ministry- geeta.mishra@nic.in** .

14. **Provision of toilets and bathrooms** : The EC emphasized that there should be adequate number of toilets and bathrooms and provision of water in the proposed projects.

15. The Chairman (EC) emphasized that the benefits accrued by the implementation of MsDP should go to the Minority Communities properly. Therefore, not only location of the assets in the areas having substantial minority population is important, but it is also equally important to see that the assets created are actually imparting benefits to the minorities. The State Governments were impressed upon to propose the locations of projects under MsDP accordingly.

16. All the states under consideration of the EC submitted following declaration with regard to the projects as per Appendix-II of the guidelines:-

The land for all construction activities is available.

It has been ensured that all locations proposed have atleast 25% minority population in its catchment area.

The Cost estimates proposed for different works/projects are as per the standardized cost derived on the basis of norms/ design prescribed by the concerned Ministry for that particular work.

It has been ensured that there is no duplication of the work with any Scheme of the Center /State Government and concerned Director/Mission Director has been consulted in this regard.

The maintenance and recurring cost related with the projects will be borne by the concerned department of State Govt.

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The plan proposals has been approved by State level Committee (SLC) for 15 PP Programme.

(A) Maharashtra

The State Govt. of Maharashtra has submitted project proposals in respect of 4 districts namely Buldana, Washim, Hingoli and Latur districts for implementation of MsDP during 12th Five Year Plan under restructured MsDP. The State Govt. has submitted the declaration in appendix-II of guidelines of MsDP for all the projects:-

- I. The cost estimates proposed for the different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.
- II. It has been ensured that all the schools where ACRs, Labs and Hostels are proposed have at least 25 % enrolment of the minority students.
- III. It has been ensured that there is no duplication of the work with any scheme of the Central Government or a State Government and the concerned Director/Mission Director has been consulted in this regard.
- IV. The land for all construction activities is available.
- V. The maintenance and the recurring cost related to the assets proposed in this plan will be borne by the State Govt.
- VI. The Plan proposal has been recommended by the State Level Committee for PM's New 15 Point Programme.
- VII. The projects of water supply scheme have been approved by the State Level Scheme Sanctioning Committee (SLSSC).

The Empowered Committee considered the following projects under the Block/Town Plan for MCBs/MCT of above districts:-

1. **Construction of AWCs:** The Govt. of Maharashtra has submitted the project proposal for construction of 45 units of AWC at 44 locations. The Empowered Committee has been ensured that all the proposed AWC are on government land and have minority population more than 25%. **The EC enquired about the revenue details of the land where the AWCs have been proposed. It is confirmed by the State representative that revenue details of land for these proposed AWCs are available with the concerned district and will be provided as and when required by the EC. On intervention by the representative from Ministry of Women and Child development present in the meeting that WCD norms should be followed for construction of AWC centers i.e. the minimum area of AWC would be 600sq.feet with a sitting room for children, separate kitchen, store for storing food items, child friendly toilets, space for children to play alongwith drinking water facilities. Principal Secretary, Govt. of Maharashtra stated that it has been confirmed from the ICDS Commissioner of the State that all these norms will be followed. The centers have been approved at the cost prescribed by the Ministry of Women and Child development. Any further cost would be further borne by the State Govt.**

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2. **Construction of Boys Hostel:** - The State has submitted a project proposal for 100 bedded boys hostel in Khamgaon Block of Buldana district. The hostel has been proposed as per the standard type plan of the State Govt. with three storey building. It has been ensured by the State representative that the hostel has been proposed in the area having more than 25% of minority population. The hostel will be attached to the govt. polytechnic college where the State Government is running a second shift only for Minority Students. It will cater to these minority students along with other minorities.

3. **Construction of additional work in ITI:-** The State has submitted a proposal for construction of additional work in ITI at Shegaon block of Buldana and Mangrulpir block of Washim district. The representative from Buldana district stated that additional classrooms have been proposed for new trades in the existing ITI at Shegaon having minority population of approximately 30%. These proposed additional classrooms will cater to 70% minority students. The EC approved the additional work in ITI at Buldana district. For the other ITI at Washim district, no details could be provided by the representative of the concerned district and the state. The EC decided to reconsider the proposal once the details are submitted.

4. **Construction/Upgradation of school building:** The State has proposed for construction of 5 units of classroom in Zila Parishad schools each of which is having 25% of minority population. The construction is as per SSA norms. The EC considered and approved the project.

The State govt. has also submitted the proposal one each for construction of first floor of academic building in the existing Govt. polytechnic and workshop, lab and one classroom for minority in the existing Govt ITI in the Hingoli block of Hingoli district having 32.2% of minority population. These additional construction will be for minority students only. In Latur district construction of girls urdu and primary school building for minorities has been proposed.. The building has been proposed in addition to the existing structure. EC has been ensured that this school has 100% minorities. EC inquired about the varying unit cost per sq/mt for these constructions. No suitable justification could be provided by the State representative. EC decided to restrict the cost to the lowest quoted rates for construction by the State Govt i.e 13500 per sq/mt. for all these constructions.

4. **Construction of Labour Room, Ward extension room, waiting room and PHC:** The State Government has proposed for 3 units of labour room and one unit of sub centre. The Land is available for all these proposed assets and have NRHM approval. The cost of construction is as per State SoR. The State Govt. also informed during the meeting that the assets are proposed where the minority population is 25% and more. The Empowered Committee approved the projects subject to not exceeding SoR and Para 10 of guidelines of restructured MsDP.

5. **Construction of Science Lab:** The state has proposed for the construction of 6 units of science lab in Washim district. There will be 3 science labs in each of the two Zila Parsihad schools having classes from 8 to 12th. It has been informed that both these schools have more than 50% of minority population. The Empowered Committee considered and approved the project.

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(1) BULDANA DISTRICT**(a) Buldana Block**

S.no	Name of projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total Cost	1 st installment
1.	Construction of AWCs	60:40	45	4.50	121.5	81.00	202.5	60.75
2.	Construction of 100 bedded boys hostel	60:40	1	310.00	186.00	124.00	310.00	93.00
	Total				307.5	205	512.5	153.75

(b) Shegaon Block

S.no	Name of projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total Cost	1 st installment
1.	Construction of ITI classroom facility	60:40	8	25.00	120.00	80.00	200.00	60.00
					120.00	80.00	200.00	60.00

(c) Chikahli Block

S.no	Name of projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total Cost	1 st installment
1.	Construction of class room secondary school at Amadapur and Mera Kd	60:40	2	12.00	14.4	9.6	24.00	7.2
2.	Construction of waiting room in Primary Health centres & as per NRHM norms.	60:40	1	6.00	3.6	2.4	6.00	1.8
	Total				18.00	12.00	30.00	9.00

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(2) WASHIM DISTRICT

(i) Block: Karanja

S.no	Name of projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total Cost	1 st installment
1.	Construction of labouratory room	60:40	6	10.45	37.62	25.08	62.7	18.81
2.	Construction of labour room	60:40	2	70.00	84.00	56.00	140.00	42.00
	Total				121.62	81.08	202.7	60.81

(ii) Block: Mangrulpir

S.no	Name of projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total Cost	1 st installment
1.	Construction of PHC sub centre	60:40	1	150.00	90.00	60.00	150.00	45.00
2.	Construction of laboratory room	60:40	1	6.60	3.96	2.64	6.60	1.98
4.	Labour room	60:40	1	75.00	45.00	30.00	75.00	22.5
	Total				138.96	92.64	231.6	69.48

(3) HINGOLI DISTRICT

(1) Hingoli Block

S.no	Name of projects	Sharin g ratio	Unit	Unit cost	Central share	State share	Total Cost	1 st installment
1.	Up gradation of school	60:40	5	6.90	20.7	13.8	34.5	10.35
2.	Construction of sub-centre	60:40	8	50.00	240.00	160.00	400.00	120.00
3.	Construction of Maher Ghar in Primary Health Centre(as per NRMH norms)	60:40	3	20.00	36.00	24.00	60.00	18.00
4.	Construction of 1 st floor of main academic building for proposed civil & Electrical branch for minority	60:40	Class-3, lab-5	19.86	95.332	63.552	158.88	47.64

5.	Construction of workshop, lab & one classroom for minorities	60:40	Works hop-3, one class, one lab	8.82	26.49	17.66	44.15	13.245
Total					418.58	279.01	697.53	209.259

(4) LATUR DISTRICT

(1) Udgir Town

S.no	Name of projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total Cost	1 st installment
1.	Construction of Girls Urdu Primary & Middle School building for minorities	60:40	1	207.57	124.542	83.028	207.57	62.271
					124.542	83.028	207.57	62.271

B. Punjab

The State Govt. of Punjab has submitted project proposals in respect of 4 Minority Concentration Blocks of Gurdaspur district, identified for implementation of MsDP during 12th Five Year Plan under restructured MsDP. The State Govt. has submitted the declaration in appendix-II of MsDP for all the projects:

- It has been ensured that all the locations proposed at have atleast 25% Minority population in its catchment area.
- The cost estimates proposed for the projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for the particular work.
- It has been ensured that there is no duplication of the work with any scheme of the Central Government or a State Govt. and the concerned Director/Mission Director has been consulted in this regard.
- The land for all the construction activities is available.
- The maintenance and the recurring cost related to the assets proposed in this Plan will be borne by the State Govt.

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- The plan proposal has been recommended by the State Level Committee for PM's New 15 Point Programme.

Anganwadi Centre:

The State Govt. proposed AWCs in 4 Minority Concentration Blocks (MCBs) in Gurdaspur district. The representative of State Govt. present in the meeting informed the EC that AWCs have already been constructed at nine places. Therefore, now only 253 AWCs are required. They submitted block-wise details of villages and AWCs.

The State Govt. has proposed Anganwadi Centers at the cost of Rs.9.96 lakh per unit. But as per the norms of Ministry of Women & Child Development per unit cost is Rs.4.50 lakh and sharing ratio would be 60:40. It was confirmed by the representative of Ministry of Women & Child Development during the meeting.

During the meeting, the EC wanted to know as to how many villages have been covered by these AWCs. It also inquired whether the villages have substantial minority population. Further EC inquired whether the land on which the AWCs are to be constructed are govt. land and whether State Govt. has the revenue details of the land.

It was informed by the State Govt. officials that necessary commitments have been given in the format of Appendix-II of the guidelines regarding land and minority population. However, the EC directed the State Govt. that Deputy Commissioner (DC) should give a certificate mentioning the range of percentage of minority population of the villages where AWCs are to be located. Further, the DC should also certify that he has revenue details of all the pieces of land and if and when required, he would submit it to the Ministry. The representative of Ministry of Women & Child Development was shown the proposed design of AWC, submitted by the State Government. She wanted to know whether drinking water facility has been provided in the AWCs. It was informed that the AWCs have kitchen, 2 toilets for girls and boys separately, store and drinking water facility. The EC desired that DC should submit a certificate to this effect also.

The DC Gurdaspur has certified the following in writing:

1. It is certified that the Blocks identified are minority dominated as well as the villages selected to construct Anganwadi Centers are having minority population 30 to 36 percent.
2. It is also certified that safe drinking water facility and separate toilets for boys and girls will be provided in these Anganwadi Centers.
3. It is certified that sufficient Govt. land is available for the construction of AWCs in the proposed villages, as per revenue record. The details can be provided to the Ministry when it is required.

Wherever Anganwadi Centre has been approved, it should be ensured to follow the norms of Ministry of Women and Child Development that the minimum area of AWC would be 600 sq. feet with a sitting room for children/women, separate kitchen, store for storing food items, child friendly toilets and space for children to play, with drinking water facility.

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The Empowered Committee decided to approve the following projects and also the release of 1st installment of 50% of Central share with usual terms and conditions-

S.No.	Name of Block	Name of Project	Sharing ratio	Unit	No. of Villages	Unit Cost	Central share	State Share	Total Cost	1 st Installment
1	Gurdaspur	Anganwadi Centers	60:40	50	48	4.50	135.00	90.00	225.00	67.50
2	Dhariwal			78	73	4.50	210.60	140.40	351.00	105.30
3	Kalanaur			64	64	4.50	172.80	115.20	288.00	86.40
4	Dera Baba Nanak			61	61	4.50	164.70	109.80	274.50	82.35
	Total			253			683.10	455.40	1138.50	341.55

The EC reviewed the position of submission of UCs of the grant earlier released to the State. The representative of State Govt. submitted UCs of 2 blocks Kalanaur and Gurdaspur of Gurdaspur districts during the meeting. EC directed district officials (ADC, Development) of Sangrur district to do necessary correction in the UC of Malerkotla-I block and send it immediately.

(C) ARUNACHAL PRADESH

The project proposals for MCBs of East Kameng could not be approved as the official present in the meeting was not able to clarify the details of the project proposed and there was no representative from the State Govt in the meeting. EC directed the state official present to inform the concerned D.C and State Govt to ensure that suitable official well conversant with the project details should remain present in the EC.

The project proposals for MCBs of Changlang could not be approved because there was no representation.

The meeting ended with thanks to the Chair.

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