



No.8-31/2013/V2-leadership
Government of India
Ministry of Minority Affairs

11th Floor, Paryavaran Bhavan,
C.G.O.Complex, Lodhi Road,
New Delhi-110003
Dated: 30th March, 2015

To

The Pay & Accounts Officer,
Ministry of Minority Affairs,
Paryavaran Bhavan, CGO Complex, --
New Delhi

Subject: Release of 2nd installment (40%) of non-residential of non-recurring Grant-in-Aid for the year 2013-14 to to "Down Town Charity Trust, Down Town Hospitals, Building No. 3, 7th Floor, Dispur-06, Guwahati, Assam' for organizing Leadership Development training programme at Kamrup District (Assam) under the "Scheme for Leadership Development of Minority Women" during the year 2014-15.

Sir,

In continuation to this Ministry's sanction letter of even dated 12-feb-2014, I am directed to convey the sanction of the President of India for the release **an amount of Rs. 1,43,100/- (Rupees One Lakh Forty Three thousand One hundred only)**, as 2nd installment (40%) of Non-Residential training out of the total sanctioned amount of **Rs. 3,57,750/- (Rupees three lakh fifty Seven Thousand seven hundred and fifty only)** as Non-recurring grant-in-aid for the year 2013-14 during the year 2014-15, under the scheme for Leadership Development of Minority Women to the "Down Town Charity Trust, Down Town Hospitals, Building No. 3, 7th Floor, Dispur-06, Guwahati, Assam', on the following terms and conditions:

- 2 (i) Grant-in-aid has been given to the above mentioned organizations on the basis of the recommendation of Government of Assam It is incumbent on the part of Government of Assam to ensure that the organization recommended by them utilize the fund for the purpose it has been sanctioned.
- (ii) The Organization will not obtain grant for the same purpose or activity from any other Ministry or Department of Government of India or State Government and or any other body.
- (iii) The Organization will not divert grant-in-aid and entrust the execution of the project for which the Grant-in-Aid is sanctioned to another organization or institution. No funds out of this grant should be utilized for any new/other scheme for which prior approval of Government has not been obtained.

4. Mishra
30/3/15
गीता मिश्रा/GEETA MISHRA
अवर सचिव/Under Secretary
संरक्षक कार्य मंत्रालय
Minority Affairs
Government of India

(iv) The organization will submit the Progress Report and Expenditure Statement as soon as the training is complete. It should be item wise. Format may be seen on website of the Ministry of Minority Affairs at <http://www.minorityaffairs.gov.in/>.

(v) The Organization will maintain subsidiary accounts of the Government grant and furnish the audited statement of accounts with utilization certificate in GFR 19 (A) at the end of financial year 2014-15 to the Government.

(vi) The accounts of the Organization shall be open to inspection by the sanctioning and recommending authority and audit, both by the Comptroller and Auditor General of India and Internal Audit Wing of Officer of Chief Controller of Accounts of this Ministry, whenever the Organization is called upon to do so.

(vii) The assets acquired wholly or substantially out of Government grant should not be disposed of without prior sanction of the President, encumbered or used for purpose other than those for which grant has been sanctioned. The organization is required to maintain a Register of such assets and send an annual statement in the prescribed proforma to this Ministry at the end of the financial year.

(viii) If the Government is not satisfied with the progress of the project or considers that the conditions of sanction are being violated, it reserves the right to terminate the grant-in-aid and/or to blacklist the organization from future grant or any other financial assistance from the Government, apart from taking appropriate civil and criminal legal action.

(ix) It is further certified that grant-in-aid to the grantee is sanctioned in accordance with pattern of financial assistance approved and is in conformity with guidelines of the Scheme.

(x) The Grant-in-Aid is further subject, to the conditions laid down in General Financial Rules as amended from time to time.

(xi) The Grants-in-Aid is further subject, to fulfillment of terms and conditions to the provisions including Financial norms as laid down in the "Scheme for the Leadership development of Minorities Women" and further instructions/directions from the Government of India from time to time.

(xii) As per para 20(e) of the "Scheme for Leadership Development of Minority Women", the organization shall utilize the financial assistance for the specified purposes only. The organization shall give an undertaking that in the event of acting in contravention of this condition, it will refund the amount received from the Government with 18% annual penal interest and any other action, as deemed necessary by Government.

3. Certified that there is no unspent balance available with the organization.

4. Certified that this sanction has been noted at Sl. No. 536 in the Register of Grants.

5. The organization has executed bond in the prescribed format which has been accepted by the Competent Authority.

6. The Drawing & Disbursing Officer of this Ministry will prepare the bill for an amount of **Rs. 1,43,100/(Rupees One Lakh Forty Three Thousand And one Hundred only)**, 2nd st installment for the year 2013-14, in favour of 'Down Town Charity Trust, Down Town Hospitals, Building No. 3, 7th Floor, Dispur-06, Guwahati, Assam'. The amount may be transferred electronically through RTGS to the, (UCO Bank), Branch: Dispur, Account No. **05720100014414**, MICR Code - **781028004**, IFSC/RTGS Code – **UCBA0000572**.

7. The amount is debitible from Demand No. 68 – Ministry of Minority Affairs, Major Head "2235" – Social Security and Welfare, Sub Major Head "02" - Social Welfare, "200"- Other Programmes, 16 – Scheme for Leadership Development of Minority Women, 16.00.31 – Grant-in-Aid-General for the year 2014-15 (Plan).

G. Mishra
30/3/15
गीता मिश्रा / GEETA MISHRA
अवर सचिव / Under Secretary
अल्पसंख्यक कार्य मंत्रालय
Ministry of Minority Affairs
सरकार / Govt. of India
New Delhi

8. The Grant-in-Aid is sanctioned under the additional power delegated to this Ministry vide Ministry of Finance' Officer Memorandum No. F10 (a) E (Coord.) 62 dt. 1st June 1962. The sanction letter is issued with the concurrence of JS & FA vide **Dy. No. 1502 dated 26.03.2015.**

9. No UC is pending.

Yours faithfully,

G. Mishra
30/3/15

(Geeta Mishra)

Under Secretary to the Govt. of India
नीता मिश्रा / GEETA MISHRA
अवर सचिव / Under Secretary
अल्पसंख्यक कार्य मंत्रालय
Ministry of Minority Affairs
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

Copy to:-

1. "Down Town Charity Trust, Down Hospitals, Building No. 3, 7th Floor, Dispur-06, Guwahati, Assam".
2. Secretary/Principal Secretary, Government of Assam, Minority Welfare Department.
3. The Director, Audit Central Revenue (Special Cell) AGCR Building, I.P. Estate, New Delhi-110002.
4. Director (IFD), Ministry of Minority Affairs.
5. The Drawing & Disbursing Officer, Ministry of Minority Affairs, 11th Floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003.
6. Budget Section/S.O. Guard File.
7. **Kamrup** District Minority Welfare Officer.
8. Director (Information) Concerned State Government for wide publicity.

G. Mishra
30/3/15

(Geeta Mishra)

Under Secretary to the Govt. of India
नीता मिश्रा / GEETA MISHRA
अवर सचिव / Under Secretary
अल्पसंख्यक कार्य मंत्रालय
Ministry of Minority Affairs
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi