

12/14/2011-PP (PPR)
Government of India
Ministry of Minority Affairs

11th Floor, Paryavaran Bhavan,
CGO Complex, Lodhi Road,
New Delhi-110003
Dated the 27 February, 2012

To,

The Principal Secretary/Secretary/Commissioner
State Government/UT Administration of

Subject:- Publishing of Advertisement by States/UTs to implement Pre-matric Scholarship Scheme for the year 2012-13- allocation of Physical target under the scheme to students belonging to minority communities.

Sir,

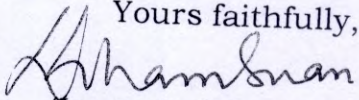
I am directed to say that Pre-matric Scholarships Schemes is a Centrally Sponsored Scheme launched in the year 2008. Under the scheme Scholarships are awarded to the meritorious students from minority communities who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian, from all sources does not exceed Rs. 1 lakh.

2. The community wise **Physical allocation** in respect of your State/UT under the scheme of Pre-matric scholarship for students belonging to minority communities alongwith **Time line** for the financial year 2012-13 is enclosed herewith **(Annex I & II)**. The State Government/UT Administration is requested to publish advertisement inviting applications for the year 2012-13 in April 2012 and adhere to the Time lines with regard to submission of proposals to this Ministry. The **detailed format** alongwith **revised checklist** for submission of proposal by the States/UTs to Ministry of Minority Affairs is also enclosed at **Annex-III & IV**.

3. It is expected that from the financial year 2012-13 many areas of the country will have Unique Identification (UID) Scheme rolled out. However, all areas of the country will not have the benefit of the UID Number. It has been decided that from 2012-13 onward in the application form of Pre-matric scholarship scheme, there would be a field to capture UID Number. The filling up of this number will however not be mandatory in 2012-13. The students may, however, be advised; wherever UID Number are known it would be in their own interest to quote the number.

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4. As per para no. 14 of the Pre-matric Scholarship Scheme, the Scheme will be announced by the concerned State Government/ UT Administration well in time, through advertisements in the leading language newspapers and local dailies and by using other suitable public media. Accordingly, State/ UT is requested to publish advertisements inviting application for the year 2012-13 by April 2012 and adhere to the **Time Lines** given in Annex-II with regard to various activities related to submission of proposal to this Ministry. The State Governments/UT Administrations may also advertise the scheme through other means and media as it may deem fit for wide publicity.
 5. While submitting the proposals, all terms and conditions contained in the Scheme need to be followed. It may also be ensured that proposal is submitted alongwith Utilization Certificate in GFR-19A.
 6. The State Governments/UT Administrations are also advised to furnish the status of disbursement of Scholarships released in the year 2011-12 to this Ministry. States/UTs are required to upload the list of students who have been awarded scholarships alongwith requisite detail on their websites. Many of the States/UTs have done this and hyperlinks to those sites are available on the website of this Ministry viz., www.minorityaffairs.gov.in . Publishing/ Uploading the list of scholarship awardees on the website of Ministry of Minority Affairs is being made mandatory from this year i.e. those States/UTs who do not upload the list of students who have been awarded scholarships in 2011-12 on their website shall not be considered for release of scholarships in 2012-13.
 7. It is once again requested to give wide publicity to the scheme so that the minority community students are able to avail maximum benefit of this scholarship scheme.
 8. This issues with the approval of Joint Secretary (Scholarship & Media) Ministry of Minority Affairs.

Yours faithfully,

(Lucas L. Kamsuan)
Deputy Secretary to the Govt. of India
Tel.: 011- 24364279

Encl: As above.

State/UT- wise & Community- wise Physical distribution for the year 2012-13 under the
scheme of
Pre-matric scholarship for students belonging to the minority communities.

S.No.	States/UTs	Muslim	Christian	Sikh	Buddhist	Parsi	Total (Physical)
1	Andhra Pradesh	276375	46500	1125	1125	34	325159
2	Bihar	543000	2250	750	750	34	546784
3	Chhattisgarh	16125	15750	2625	2625	34	37159
4	Goa	3750	14251	102	68	225	18396
5	Gujarat	181875	11250	1875	750	225	195975
6	Haryana	48375	1125	46500	375	34	96409
7	Himachal Pradesh	4875	375	3000	3000	34	11284
8	Jammu & Kashmir	268875	750	8250	4500	34	282409
9	Jharkhand	147750	43125	3375	375	34	194659
10	Karnataka	255750	39750	750	15750	34	312034
11	Kerala	311250	239420	102	68	34	550874
12	Madhya Pradesh	152250	6750	6000	8250	34	173284
13	Maharashtra	406500	42000	8625	230625	893	688643
14	Orissa	30375	35625	750	375	34	67159
15	Punjab	15000	11625	576070	1500	34	604229
16	Rajasthan	189375	3000	32625	375	34	225409
17	Tamil Nadu	137250	149625	375	375	34	287659
18	Uttar Pradesh	1216885	8250	27000	12000	34	1264169
19	Uttarakhand	40125	1125	8250	375	34	49909
20	West Bengal	801000	20250	2625	9750	34	833659
21	Delhi	64125	5250	22125	1125	34	92659
22	Puducherry	2249	2624	102	68	34	5077
23	Arunachal Pradesh	750	7876	102	5626	34	14388
24	Assam	326250	39000	750	1875	34	367909
25	Manipur	7500	29250	102	68	34	36954
26	Meghalaya	3750	64498	102	68	34	68452
27	Mizoram	375	30751	102	3000	34	34262
28	Nagaland	1500	70873	102	68	34	72577
29	Sikkim	375	1500	102	6001	34	8012
30	Tripura	10126	4125	102	3750	34	18137
31	Andaman & Nicobar	1125	2999	102	68	34	4328
32	Chandigarh	1500	375	5626	68	34	7603
33	Dadra & Nagar Haveli	375	374	102	68	34	953
34	Daman & Diu	375	102	102	68	225	872
35	Lakshadweep	2249	102	102	68	34	2555
Total:		5469384	952495	760499	315000	2622	7500000

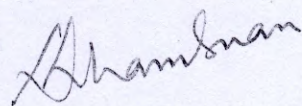
Note :

Community/ies with the target of 11 or less scholarships has been inserted in response to Write No. 315 (SM) 09 in Guwahati High Court.

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Pre-matric & Post –matric scholarship schemes 2012-13**Time line**

S.No.	Particulars	Last Date for States/UTs whose academic session start from	
		April 2012	January 2012
1.	Communication of target to States/UTs by the Ministry	By 28 th Feb, 2012	By 28 th Feb, 2012
2.	Publication of advertisement by States/UTs inviting the application form the students	In April, 2012	In April, 2012
3.	First release of 50% of the States/UTs share as ad-hoc grant (First installment) after receipt of full/partial Utilization Certificate for 2010-11.	By 30 th June 2012	By 30 th June 2012
4.	Receipt of applications from students by States/UTs	By 31 st August 2012	By 31 st May 2012
5.	Submission of scholarship requirement by the States/UTs to the Ministry	By 30 th September 2012	By 30 th July 2012
6.	Release of Second and Final 50% of the scholarship amounts to States/UTs	By 31 st Oct. 2012	By 31 st August 2012
7.	If State/UT fails to submit the proposals by such date; the funds due to that State/UT may be redistributed among other needy and deserving State/UT at the discretion of M/o Minority Affairs		



Proposal for seeking release of grant-in-aid under the scheme of PRE-MATRIC SCHOLARSHIP for students belonging to the minority communities

1. Indicate the budget head of account for pre-matric scholarship scheme and the fund provision for the current financial year.

Budget head of account	Budgeted provision in rupees lakh

2. Information relating to implementation of the scheme in the previous year

- (a) Statement on disbursement of scholarship of the previous year

No. of pre-matric scholarships sanctioned in the previous year by the Ministry of Minority Affairs which have been disbursed to students			
Community	No. of students		
	Male	Female	Total
Muslim			0
Christian			
Sikh			
Buddhist			
Parsi			
Total			

- (b) Utilization Certificate of grant-in-aid for previous year in the prescribed format:

(Please attach original copy. In case of any discrepancy in figures, please explain clarifying the reasons and indicate in the forwarding letter the likely date, when it would be rectified and full U.C. sent)

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3. Proposal for the year 2012-13

I. Proposal for FRESH scholarships

(a) No. of students proposed to be awarded scholarship (Physical)

Community	No. of scholarships	No. of students applied for award of scholarship				No. of students selected for award of scholarship				Total no. of students selected for award of scholarship		
	Allocated	Govt. school/college/institute		Private school/college/institute		Govt. school/college/institute		Private school/college/institute				
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Total
Muslim												
Christian												
Sikh												
Buddhist												
Parsi												
Total												

(b) Fund requirement for FRESH scholarship (Financial)

Category	Total No. of students selected for award of scholarship	Course fee including admission fee (Rupees in lakh)	Maintenance allowance (Rupees in Lakh)						Total amount (ii + Viii) (Rupees in lakh)
			Hosteller		Day Scholar		Total		
			No.	Amount	No.	Amount	No.	Amount	
	i	ii	iii	iv	v	vi	vii	viii	
Govt. school/college/institute									
Private school/college/institute									
Total									

II. Proposal for RENEWAL scholarships

(a) No. of students proposed to be awarded scholarship (Physical)

Community	No. of scholarships	No. of students applied for award of scholarship				No. of students selected for award of scholarship				Total no. of students selected for award of scholarship		
	Allocated	Govt. school/college/institute		Private school/college/institute		Govt. school/college/institute		Private school/college/institute				
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Total
Muslim												
Christian												
Sikh												
Buddhist												
Parsi												
Total												

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(b) Fund requirement for RENEWAL scholarship (Financial)

Category	Total No. of students selected for award of scholarship	Course fee including admission fee (Rupees in lakh)	Maintenance allowance (Rupees in Lakh)						Total amount (ii + Viii) (Rupees in lakh)
			Hosteller		Day Scholar		Total		
			No.	Amount	No.	Amount	No.	Amount	
	i	ii	iii	iv	v	vi	vii	viii	
Govt. school/college/institute									
Private school/college/institute									
Total									

III. Fund requirement for administrative expenses

Sl. No.	Item	No. of units/personnel	Unit cost (Rupees in lakh)	Total amount (Rupees in lakh)
1.				
	Total			

IV. Total of paras 3. I(b) & II(b) and III

Sl. No.	Item	Total amount (Rupees in lakh)
I	Fund requirement for fresh scholarship	
II	Fund requirement for renewal of scholarship	
III	Fund requirement for administrative expenses (2%)	
IV	Balance Amount [Previous Financial Year] (-)	
	Grand total of I, II and III	

4. Provide copies of the first two and last two pages of the worksheets for each communities through which the details at para 3.I and 3.II have been calculated: (Please attach)

5. The above and enclosures are certified. Further, the items provided in the checklist sent vide letter No. _____ dated _____ have been verified and confirmed as correct.

Date: _____ Officer-in-charge of scholarship Cell

Place: _____

Secretary
Minority Welfare/Affairs Department
Government/Administration of _____

Date : _____

Place : _____

Handwritten signature

CHECK LIST

Pre-matric

(Vide letter No. _____)

Dated:PROPOSAL FOR THE YEAR: 2012-13
FROM STATE/UT _____

S.No.	Item	Yes/No
1.	Has the proposal been submitted as per prescribed format?	
2.	Is a separate account for the scholarship scheme maintained?	
3.	Is the claim belonging to a notified minority community i.e. Muslim, Christian, Sikh, Buddhist or Parsi has been verified and the State Government/UT Administration satisfied with the claim?	
4.	Whether the schools/institutes where students are studying are Government or recognized by State Government/UT Administration and come under the scheme?	
5.	Whether the students proposed for award of scholarship have secured not less than 50% marks in previous final examination and students from BPL families, having the lowest income been given preference in the ascending order?	
6.	As the students belonging to minority communities could also belong to OBC, SC or ST category, whether it has been ensured that a student does not enjoy more than one scholarship?	
7.	Is the annual income of parents or guardian of the students from all sources do not exceed Rs. 1 lakh and inter se selection weightage given to poverty rather than marks?	
8.	Whether eligible girl students have been accommodated against the earmarked 30% scholarships for girl students, and where the balance have been transferred to boy students, whether it has been done only after the girl students' merit list has been exhausted?	
9.	Has the reimbursement for admission fee and tuition fee claimed by students studying in the school/institute been checked and worked out as per the scheme?	
10.	Whether the students applying for award of scholarship have bank account?	
11.	Has Utilization Certificate for the previous year been sent to the Ministry?	
12.	Whether the cut-off income level for the last successful candidate is certified and recorded? (figure to be mentioned here)	
13.	Whether it is certified that all terms and conditions under the scheme are complied with?	
14.	Whether all beneficiary details have been uploaded at the website of the State/UT Govts vide item No. 6 in the format for seeking grant-in-aid?	
15.	Has the list of selected candidates has been generated through a computer process?	
16.	Total number of renewal cases. (Figure to be recorded here)	
17.	It is known that failure to claim grants by due date will empower M/o Minority Affairs to redistribute financial allocations of the State/UT failing to do so among other needy and deserving States/UTs at the discretion of M/o Minority Affairs.	
18.	It is certified that the ratio of the number of beneficiaries community-wise, is in proportion to the ratio of five notified minority communities in the State/UT as per 2001 census.	
19.	Whether the State/UT has, in its budget, provided matching contribution of 25% of the total amount for which grants have been sought?	

Signature

Officer-in-charge of the programme at the level of State/UT

