

3/31/2012-PP(Cont.)
Government of India
Ministry of Minority Affairs

11th floor, Paryavaran Bhawan,
CGO Complex, Lodhi Road,
New Delhi-110003,
Dated: 28.11.2013

To,

The Principal Secretary/Secretary/Commissioner,
Dealing with Minority Development Department,
Government of Assam, Andhra Pradesh, Maharashtra, Uttar Pradesh, Arunachal Pradesh,
Gujarat, Karnataka, Manipur, Mizoram, Bihar, Jharkhand, Chhattisgarh, Odisha, Tripura,
Meghalaya, Madhya Pradesh, Jammu and Kashmir, Kerala, Uttarakhand, Haryana, Delhi,
West Bengal, Rajasthan, Punjab, Sikkim, Andaman and Nicobar.

Subject: Average Cost for conducting a Baseline Survey

Sir,

I am directed to refer to this Ministry's letter no. 3/32/2012-PP (Pt) dated 19.08.2013 regarding conducting baseline survey (copy enclosed for ready reference). It has been further decided that Rs. 3.5 lakh per block/town would be made available by the Ministry to the State/UTs for conducting baseline survey. The fund would be released under Administrative Cost.

2. It is therefore requested that a proposal of release of fund may be furnished to the Ministry after selecting the agency/professionals for conducting the survey. The survey should be completed by Feb. 2014 and a copy of report should be sent to the Ministry immediately after the completion of the survey. States/UTs may engage reputed agency/professionals for conducting the baseline survey. The cost of conducting the baseline survey would be covered under administrative expenses of MsDP and accordingly a proposal may be sent for release of funds.

Yours faithfully


(U.K.Sinha)

Under Secretary to the Government of India

Tel: 011-24364283

To,

The Principal Secretary/Secretary/Commissioner,
Dealing with Minority Development Department,
Government of Assam, Andhra Pradesh, Maharashtra, Uttar Pradesh, Arunachal
Pradesh, Gujarat, Karnataka, Manipur, Mizoram, Bihar, Jharkhand, Chhattisgarh,
Odisha, Tripura, Meghalaya, Madhya Pradesh, Jammu and Kashmir, Kerala,
Uttarakhand, Haryana, Delhi, West Bengal, Rajasthan, Punjab, Sikkim, Andaman and
Nicobar.

Subject: Guidelines for the Baseline Survey

Sir,

I am directed to convey that as per the approval accorded by the competent authority for implementation of Multi-sectoral Development Programme (MsDP) during 12th Five Year Plan, a baseline survey should be done concurrently to establish the needs of blocks/towns targeted. The baseline survey is essential for assessing the needs of the targeted beneficiary under the scheme. The survey would also help in formulation of block/town level plan.

The survey should be done at two levels – (a). Village Level requirement of assets (b). Block/Town Level requirement of assets.

(a). The village level survey would consider the requirements of the minority area in the village in terms of the programmes of central government being implemented for rural development at the Village level such as Indra Avas Yojna, Aganwadi Centres, Drinking Water Sanitation Scheme, Schools, health Centres, Hostels in Schools Additional Classrooms etc.. Village level survey may be necessary in villages having atleast 25% minority population.

(b). The block level survey would consider the requirements which would cater the benefits to more than one village of the block like high school buildings, ITIs, Skill Training of minorities, block level health centre, hostels etc.

(c). The town level survey would be done for assessment of requirements of the minorities in the area of education – both general and technical.

The survey would also asses other non gap filling requirements for the minorities which is necessary for provision of basic amenities and upliftment of socio-economic status. The survey can also suggest some projects which can cater the needs of two or more minority concentration blocks.

A suggestive list of items to be covered by the survey is enclosed herewith. States/UTs may further modify to suit the local needs. The survey should be completed by Feb. 2014 and a copy of report should be sent to the Ministry immediately after the completion of the survey. States/UTs may engage a reputed agency for conduct of baseline survey. The cost of conducting the baseline survey would be covered under administrative expenses of MsDP and accordingly a proposal may be sent for release of funds.

Yours faithfully


(U.K. Saha)

Under Secretary to the Government of India
Tel: 011-24364281