



**No.8-23/2013-Leadership  
Government of India  
Ministry of Minority Affairs**

**11<sup>th</sup> Floor, Paryavaran Bhavan,  
C.G.O.Complex, Lodhi Road,  
New Delhi-110003  
Dated: 10<sup>th</sup> July, 2013**

To

The Pay & Accounts Officer,  
Ministry of Minority Affairs,  
Paryavaran Bhavan, CGO Complex,  
New Delhi

**Subject: Release of 1<sup>st</sup> installment (70%) of non-recurring Grant-in-Aid for the year 2013-14 to 'Ambassadors Service Society, C/o Ambassadors Tower Mission Road, PO\_Keshiary (Jamsole), Kharagpur, Distt-Paschim Medinipur, West Bengal-721133 for organizing Leadership Development training programme at Medinipur District (West Bengal) under the "Scheme For Leadership Development of Minority Women".**

Sir,

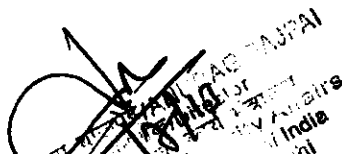
I am directed to convey the sanction of the President of India for an amount of Rs. 16,45,650/- (Rupees Sixteen lakh Forty Five Thousand Six Hundred And Fifty Only), towards the cost for organizing Leadership Development training for Minority Women for 575 (Five Hundred And Seventy Five Only) Non Residential training for selected trainees at Medinipur District (West Bengal) and release of Rs.11,51,955/- (Rupees Eleven Lakh Fifty One Thousand Nine Hundred Fifty Five Only) for Non -Residential as first installment(70%) during the year 2013-14, to Ambassadors Service Society, C/o Ambassadors Tower Mission Road, PO\_Keshiary (Jamsole), Kharagpur, Distt-Paschim Medinipur, West Bengal-721133, as per details at Annexure - I. The above sanction is subject to fulfillment of following terms and conditions as given in para 2(i-xii) and the Guidelines prescribed under the Scheme:

2 (i) Grant-in-aid has been given to the above mentioned organizations on the basis of the recommendation of Government of West Bengal. It is incumbent on the part of Government of West Bengal to ensure that the organization recommended by them utilize the fund for the purpose it has been sanctioned.

(ii) The Organization will not obtain grant for the same purpose or activity from any other Ministry or Department of Government of India or State Government and or any other body.


BAJPAI  
Min. of India  
New Delhi

- (iii) The Organization will not divert grant-in-aid and entrust the execution of the project for which the Grant-in-Aid is sanctioned to another organization or institution. No funds out of this grant should be utilized for any new/other scheme for which prior approval of Government has not been obtained.
- (iv) The organization will submit the Progress Report and Expenditure Statement as soon as the training is complete. It should be item wise. Format may be seen on website of the Ministry of Minority Affairs at <http://www.minorityaffairs.gov.in/>.
- (v) The Organization will maintain subsidiary accounts of the Government grant and furnish the audited statement of accounts with utilization certificate in GFR 19 (A) at the end of financial year 2012-13 to the Government.
- (vi) The accounts of the Organization shall be open to inspection by the sanctioning and recommending authority and audit, both by the Comptroller and Auditor General of India and Internal Audit Wing of Officer of Chief Controller of Accounts of this Ministry, whenever the Organization is called upon to do so.
- (vii) The assets acquired wholly or substantially out of Government grant should not be disposed of without prior sanction of the President, encumbered or used for purpose other than those for which grant has been sanctioned. The organization is required to maintain a Register of such assets and send an annual statement in the prescribed proforma to this Ministry at the end of the financial year.
- (viii) If the Government is not satisfied with the progress of the project or considers that the conditions of sanction are being violated, it reserves the right to terminate the grant-in-aid and/or to blacklist the organization from future grant or any other financial assistance from the Government, apart from taking appropriate civil and criminal legal action.
- (ix) It is further certified that grant-in-aid to the grantee is sanctioned in accordance with pattern of financial assistance approved and is in conformity with guidelines of the Scheme.
- (x) The Grant-in-Aid is further subject, to the conditions laid down in General Financial Rules as amended from time to time.
- (xi) The Grants-in-Aid is further subject, to the conditions to the provisions including Financial norms as laid down in the "Scheme for the Leadership development of Minorities Women" and further instructions/directions from the Government of India from time to time.
- (xii) As per para 20(e) of the "Scheme for Leadership Development of Minority Women", the organization shall utilize the financial assistance for the specified purposes only. The organization shall give an undertaking that in the event of acting in contravention of this condition , it will refund the amount received from the Government with 18% annual penal interest and any other action , as deemed necessary by Government .
3. Certified that there is no unspent balance available with the organization.
4. Certified that this sanction has been noted at Sl. No. 022 in the Register of Grants.

The image shows a handwritten signature in black ink over a circular official stamp. The stamp contains the text 'MINISTRY OF MINORITY AFFAIRS' and 'GOVERNMENT OF INDIA' in English and Hindi. The signature is written in a cursive style.


5. The organization has executed bond in the prescribed format which has been accepted by the Competent Authority.
6. The Drawing & Disbursing Officer of this Ministry will prepare the bill for an amount of Rs.11,51,955/- (Rupees Eleven Lakh Fifty One Thousand Nine Hundred Fifty Five Only), 1<sup>st</sup> installment for the year 2013-14, in favour of 'Ambassadors Service Society, C/o Ambassadors Tower Mission Road, PO\_Keshiary (Jamsale), Kharagpur, Distt-Paschim Medinipur, West Bengal-721133'. The amount may be transferred electronically through RTGS to the Organization's Bank, (United Bank of India), Branch:,Keshiary-721133, Distt. Paschim Medinipur, West Bengal, Account No. **0682010103926**, MICR Code - **721027809**, IFSC/RTGS Code - **UTBIOBHI 080**.
7. The amount is debitable from Demand No. 67 - Ministry of Minority Affairs, Major Head "2235" - Social Security and Welfare, Sub Major Head "02" - Social Welfare, 16 - Scheme for Leadership Development of Minority Women, 16.00.31 - Grant-in-Aid-General for the year 2013-14 (Plan).
8. The Grant-in-Aid is sanctioned under the additional power delegated to this Ministry vide Ministry of Finance' Officer Memorandum No. F10 (a) E (Coord.) 62 dt. 1<sup>st</sup> June 1962. The sanction letter is issued with the concurrence of JS & FA vide Dy. No. 155, dated **10.06.2013**.
9. No UC is pending.

Yours faithfully,

  
 ANURAG BAJPAI  
 Director  
 Ministry of Minority Affairs  
 Government of India  
 New Delhi

Copy to:-

1. Ambassadors Service Society, C/o Ambassadors Tower Mission Road, PO\_Keshiary (Jamsale), Kharagpur, Distt-Paschim Medinipur, West Bengal-721133.
2. Secretary/Principal Secretary, Government of West Bengal, Minority Welfare Department.
3. The Director, Audit Central Revenue (Special Cell) AGCR Building. I.P. Estate, New Delhi-110002.
4. Director (IFD), Ministry of Minority Affairs.
5. The Drawing & Disbursing Officer, Ministry of Minority Affairs, 11<sup>th</sup> Floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003.
6. Budget Section/S.O.Guard File.
7. Medinipur District Minority Welfare Officer.
8. Director (Information) Concerned State Government for wide publicity.

  
 ANURAG BAJPAI  
 Director  
 Ministry of Minority Affairs  
 Government of India  
 New Delhi

**Scheme for Leadership Development of Minority Women  
Sanction for the Year 2013-14**

State Name/District	Name of Organization	Non-Residential		Residential	
		No. of Batches	No. of Women trainees	No. of Batches	No. of Women Trainees
West Bengal (District Medinipur)	Ambassadors Service Society, C/o Ambassadors Tower Mission Road, PO_Keshiary (Jamsole), Kharagpur, Distt-Paschim Medinipur, West Bengal-721133	23	575	0	0

**Note : Each batch is of 25 trainees.**

  
 18/12/13  
 Anurag Bajpai  
 Director  
 Ministry of Minority Affairs  
 Govt. of India  
 New Delhi