

No. 3/21/2016-PP
Government of India
Ministry of Minority Affairs

11th Floor, Prayavaran Bhavan,
CGO Complex, Lodi Road,
New Delhi – 110003.
Dated 10.6.2016

OFFICE MEMORANDUM

Subject: Minutes of the 115th meeting of the Empowered Committee held on 10.06.2016 under the Chairmanship of Secretary, Ministry of Minority Affairs to consider and approve the projects of Haryana the Multi-sectoral Development Plans.

The undersigned is directed to forward herewith Minutes of the 115th Meeting of Empowered Committee held on 06.06.2016 under the chairmanship of Secretary (Minority Affairs) for information and necessary action.



(U.K. Sinha)

Under Secretary to the Government of India

To:

- i. Ministry of Finance, (Secretary, Department of Expenditure), North Block, New Delhi.
- ii. Advisor (Social Sector), Planning Commission, Yojna Bhawan, New Delhi.
- iii. Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.
- iv. Secretary, Ministry of Women & Child Development, Shastri Bhawan, New Delhi.
- v. Secretary, Ministry of Rural Development, Krishi Bhawan, New Delhi.
- vi. Secretary, Department of Drinking Water Supply, CGO Complex, New Delhi.
- vii. Secretary, Department of School Education & Literacy, Shastri Bhawan, New Delhi.
- viii. Secretary, Department of Higher Education, Shastri Bhawan, New Delhi.
- ix. Secretary, Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi.

Copy to:

- i. Additional Chief Secretary, Social Justice & Empowerment Department, Govt. of Haryana, Chandigarh.

F.No.3/21/2016-PP
Govt. of India
Ministry of Minority Affairs

MINUTES OF THE 115th MEETING OF EMPOWERED COMMITTEE UNDER MULTI-SECTORAL DEVELOPMENT PROGRAMME HELD ON 06.06.2016 UNDER THE CHAIRMANSHIP OF SECRETARY, MINISTRY OF MINORITY AFFAIRS.

The 115th Meeting of the Empowered Committee (EC) for Multi-sectoral Development Programme (MsDP) for which noticed was issued vide order no. 3/21/2013-MsDP dated 2.6.2016 was held on 06.06.2016, under the Chairmanship of Secretary, Ministry of Minority Affairs, to consider and approve the project proposals with regard to the Minority Concentration Blocks (MCBs) received from State Governments of Haryana. The representatives of the Ministry of Drinking Water and Sanitation, Ministry of Women and Child Development, Ministry of HRD and the Additional Chief Secretary & officials from the State of Haryana attended the meeting. The officials from State Government of Haryana and their concerned districts participated in the meeting through video conferencing.

2. **Progress on website:** The progress of implementation of MsDP is reported on quarterly basis to the Delivery Monitoring Unit (DMU) in PMO (Prime Minister's Office) and the status of implementation of various projects in terms of funds released by the Ministry of Minority Affairs and utilized by the State/UT; number of works sanctioned, completed and works in progress is regularly monitored. These details and photographs of works are placed in the Ministry's website for transparency. State Governments/UT Administrations are required to review the implementation on quarterly basis; ensure that Central funds are released to the districts within one month of sanction; State share (wherever applicable) released along with the Central funds; ensure that the executing agencies start the construction works at the earliest, and complete the construction works within the scheduled period. A computer software application called MIS-MsDP has been made operational in July, 2011 and the States/UT have been advised to ensure that data is entered by all concerned so that Quarterly Progress Report (QPR), utilization certificate and various progress reports is generated through the software.

3. **Adhering to guidelines and eliminating duplication:** States/UTs should ensure that the proposals sent have the approval of the State Level Committee of MsDP / mission director of CSS concerned in order to ensure that the proposal, in terms of specification, norms, standards etc., is in accordance with the guidelines of the scheme concerned and that duplication has been ruled out. The responsibility for eliminating duplication of work and avoiding double counting of a scheme under two funding sources vested with both the district authority and the State Government.



Accounts under MsDP should be maintained separately and Central Ministry concerned informed of assets created in respect of CSS topped up under MsDP.

4. The States/UTs were advised by the Empowered Committee to ensure that the catchment area of the assets created under MsDP have substantial minority population. Further the States/UTs would also ensure that the ownership of the asset created would be with the Govt/Govt body.

5. **Centrally Sponsored Scheme (CSS) guidelines:** MsDP provides that there would be no change in guidelines of any existing Centrally Sponsored Scheme (CSS) under implementation in such districts for which this programme would provide additional funds. In case schemes for individual benefits are taken up under the programme, there shall be no divergence from existing norms for selection of beneficiaries from the list of BPL families in the district, so that benefits from the additional funds flow to all BPL families and not selectively. However, the provision under Indira Awas Yojana (IAY) guidelines for making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST) will not be followed under MsDP. The entire number of units sanctioned under MsDP would be given to BPL households, from minority communities as well as other communities, in order of the serial number in the approved wait list without making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST).

6. **Timely release of funds:** The sanction letters of the Ministry stipulate that funds should be released to the district/implementing agency within a month's time, but the States/UT have been generally taking much time in releasing funds to the district/implementing agency. State shares, wherever applicable, are not released along with the Central funds by some States. Prompt release of funds was advised to ensure that works are started at the earliest.

7. **Utilization Certificate:** For release of second installment, utilization certificate (UC) is required. If the UC is furnished within a period of one year after release by the Ministry, 60% UC would be required for releasing the next installment. However, if utilization is made beyond the period of a year, 100% utilization would be necessary. The UCs would need to be accompanied by QPR showing physical progress as proof of the work in progress. The Utilization Certificates of the 2nd and subsequent installment should also be submitted by the States/UTs to the Ministry.

8. **Sample testing and quality control:** Quality control was to be ensured through regular and frequent field visits and by testing samples of the construction work for which funds would be sanctioned by the Ministry on receipt of request from the State concerned. All the States/UTs were advised to carry out field visits, quality control tests and review all works under MsDP to ensure that the shortcomings do not take place in their State/UT.



9. **Inclusion of Members of Parliament in State and district level committees:** Members of Parliament (MP) and Member of Legislative Assembly (MLAs) have been included in the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the committee for MsDP. MLAs are also to be nominated on the Committees by the State Government. It should be ensured that they are invited to attend the meetings of the district and State level committees.

10. **Display boards:** Para 16.1(ii) of the scheme of MsDP provides for a 'display board' which should have– Name of the project/scheme printed followed by "Multi-sectoral Development Programme (MsDP), Ministry of Minority Affairs, Govt. of India." For projects with longer construction period, in addition to above, the name of implementing agency, date of sanction of the project, likely date of completion and estimated cost of the project should be printed on the display boards. States/UT should ensure this and put up a permanent display on completion of each project.

11. General conditions applicable to projects approved by the Empowered Committee

For approvals given by the Empowered Committee, including in-principle approvals, the Principal Secretary/Secretary of State's/UTs and the District Collectors/representatives were advised to note that the following conditions would apply to all projects under MsDP. State Government/UT administration concerned should ensure that the following have been complied with:-

Approval of the State department concerned/Mission Director for Centrally Sponsored Scheme (CSS) concerned have covered the following –

- (a) **Need** for having the proposal sanctioned under MsDP.
- (b) Duplication has been eliminated.
- (c) Proposal is as per norms, specifications, layout design, funding norms and cost norms of the CSS guidelines concerned.
- (d) **Separate accounts for schemes under MsDP will be maintained** and details sent to the Central Ministry concerned for maintaining proper record of assets and avoiding double counting and duplication.
- (e) Estimates have been prepared as per Schedule of Rates (SOR) of the State Government and have been approved by a competent engineering department of the State Govt.
- (f) **Staff is available** for functioning unit or will be provided for new unit.
- (g) **Recurring expenditure** would be provided by the State Government.



(h) Land is available and/or will be made available by the State Government in villages/locations having the highest proportion (percentage) of minority population.

12. **Review meetings of Oversight committee in State and district level committees:** The scheme of MsDP envisages quarterly review meetings by the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the review committees for MsDP. The State level committee also acts as the Oversight Committee for MsDP. Quarterly review meetings for State level committee/State Oversight Committee and district level Committee should be held and copy of the meeting notice should be sent to the Ministry to enable a representative to attend State Level meetings as envisaged under MsDP. It should be ensured that Members of Parliament nominated in such Committees are invited to attend the meetings.

13. **Photographs:** Photographs of completed works and works in progress indicating type of asset, name of location/village and date should be sent by email to shubhendu.ss@nic.in.

14. **Provision of toilets and bathrooms:** The EC emphasized that there should be adequate number of toilets and bathrooms and provision of water in the proposed projects.

15. The Chairman (EC) emphasized that the benefits accrued by the implementation of MsDP should go to the Minority Communities properly. Therefore, not only location of the assets in the areas having substantial minority population is important, but it is also equally important to see that the assets created are actually imparting benefits to the minorities. The State Governments were impressed upon to propose the locations of projects under MsDP accordingly.

Haryana

The State Govt. of Haryana has submitted project proposals in respect of 6 districts namely Mewat, Kaithal, Sirsa, Palwal, Yamuna Nagar and Fatehabad districts for implementation of MsDP during 12th Five Year Plan under restructured MsDP. The State Govt. has submitted the declaration in appendix-II of guidelines of MsDP for all the projects:-

- I. The **cost estimates proposed** for the different works/projects are **as per the standardized cost** derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.
- II. It has been ensured that all the school where ACRs, Labs and Hostels are proposed have at least 25 % enrolment of the minority students.
- III. It has been **ensured that there is no duplication of the work** with any scheme of the Central Government or a State Government and the concerned Director/Mission Director has been consulted in this regard.



- IV. **The land for all construction activities is available.**
- V. **The maintenance and the recurring cost** related to the assets proposed in this plan will be borne by the State Govt.
- VI. **The Plan proposal has been recommended by the State Level Committee for PM's New 15 Point Programme.**

The detail of project discussed by the EC is as follows:-

a).Construction of Institute of Driver training and Traffic Research (IDTR): Govt. of Haryana had proposed IDTRs at Chapera in Nuh block @ **Rs 18.51 crore**, The proposals were considered in the 109th EC meeting in which the EC observed that the projects are very important and beneficial for the minorities of the area. Therefore, EC agreed 'in-principle' for setting up of IDTR. The EC observed that a society on the norms of MoRT should be constituted to run the IDTR. However, since no such project has been approved under MsDP so far, hence Detail Project Report needs to be thoroughly examined by the concerned Ministry. The representative of MoRT briefed the EC that the DPR can be examined by Central Institute of Road and Transport (CIRT), Pune, Maharashtra. **The EC directed the State representatives to get the DPR evaluated from CIRT, Pune and again approach to the Ministry for consideration of the project recasting it on the lines of the scheme of Ministry of Road, Transport and Highways.**

The State Govt. sent the proposal of c/o of IDTR with the copy of a letter from CIRT to Deputy Commissioner, Mewat regarding project at Chapera, Mewat. The letter mentioned that keeping in view the demographic conditions and lack of source of income in the area, the project is expected to be financially self sustainable. The sharing ratio given in the letter is 50:50. The CIRT has also noticed that activities and courses proposed are as per as their guidelines and other things like infrastructure, stimulator etc. would be as per MoRTH norms.

The EC discussed the letter of CIRT and the cost of project (13.96 cr.), excluding the cost of escalation, consultancy and contingency charges (4.55 cr.). Additional Chief Secretary, Govt. of Haryana, present in the meeting submitted that cost of escalation should be allowed because other cost are based on the rates of 2010.

Since there was no representative of MoRT present in the meeting, the EC decided to approve the proposal in-principle subject to verification of project cost by MoRT. It directed to send the proposal alongwith recommendation of CIRT to the MoRT for examination of the cost.

b). Construction of Studio Apartment

The proposal of the State Govt. mentions that there is shortage of residences in health institutions in Mewat district and staff do not prefer to stay at remote and difficult areas. Therefore it has been decided that some serviced studio apartment may be constructed in health institution in Mewat district so that staff member may stay there even if their families are stationed elsewhere.



In Punhana and Ferozpur Jhirka blocks 11 Studio apartment and 1 recreation room and in Nuh and Mandikhera blocks 17 Studio apartment and 1 recreation room were proposed in the Community Health Centers (CHCs). The EC discussed that normally staff quarters are provided/sanctioned with the CHC when it is approved by the Government. Further, EC observed that the proposal does not have approval of NHM.

Since there was no representative of Ministry of Health present in the meeting and nature of the project is new, the EC decided that the proposal should be sent to Ministry of Health for their comments.

e). Construction of Senior Secondary School: The state government has proposed for construction of Senior Secondary School at Sikrawa. The land for construction is available. The design, and specification are as per Navodya Vidhalaya norms and the estimate are as per state PWD norms.

The Additional Chief Secretary, Govt. of Haryana, present in the meeting submitted that cost of the school given is based on the rates of 2010. The EC directed to submit revised cost estimate for consideration of EC.

d). Construction of KGBV: The state government has proposed for construction of hostel and rooms for upgrading KGBV upto class 12 at Odhan and Dabwali Block at cost of Rs. 512.51 lakh each. The project consist two unit of hostel for 120 girls students of class 9-12 and 4 ACRs science lab computer room and head master room, office room , art & craft room, library, toilet blocks and drinking water facility.

Up-gradation of KGBV has been approved for Haryana (Ratia & Tohana blocks) at the cost of Rs. 406.53 lakh in 109 EC meeting held on 15.02.2016. The EC agreed to the proposals.

e). Construction of ACRs: The state government has proposed construction of 261 units of ACRs alongwith list of schools at the cost of Rs. 5.40 lakh for ground floor and Rs. 4.63 lakh for the first floor. All the schools are primary or upper primary.

The representative of SSA (MHRD) briefed the EC that the cost of ACR under SSA for the State of Haryana is Rs.5.28 lakh (maximum). The EC decided to adopt this cost for all the ACRs on ground floor and Rs.4.63 lakh for the ACR on 1st floor as asked by the State Government.

f). Construction of AWC:- The state government has proposed construction of AWC at at the cost of Rs. 9.95 lakh each. The construction cost is as per PWD norms and includes building, toilet, Iron Gate, boundary wall etc.

The representative of Ministry of WCD briefed the EC that the cost of AWC prescribed by the Ministry is Rs.4.50 lakh only. Further, the State Govt. can converge the funds from MNERGA up to Rs.7.00 lakh. If funds are further required the State Govt. may provide it from their own resources. The representative also reiterated that wherever Aganwadi Centre has been approved, , it should be ensured to follow the norms of Ministry of Women and Child Development that the minimum area of AWC would be 600 sq. feet with a sitting room for children/women, separate kitchen, store for storing food items, child

friendly toilets and space for children to play, with drinking water facility. The EC agreed to the representative of WCD.

g). Construction of Toilets:- The State Government has proposed for construction of three types of toilets – girls toilets at the cost of Rs.1.22 lakh, boys toilets at the cost of Rs.1.00 lakh and toilets for children with special needs at the cost of Rs.0.72 lakhs. The cost is as per State PWD/Haryana school Siksha pariyojna Parishad norms. The EC agreed to the proposals.

The EC decided to approve the following projects and the EC also decided to release the 1st installment of maximum upto 50% of the Central share for implementation of the projects:-

Mewat district

i) Punhana Block

(Rs. in lakh)

S. No.	Projects name	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st Installment
1.	Construction of 75 class rooms on ground floor and 4 class room on first floor	60:40	79	5.28 for ground floor 4.63 for first floor	248.78	165.85	414.63	124.39
2.	Construction of 1 toilet for boys	60:40	1	1.00	0.60	0.40	1.00	0.30
3.	Construction of 3 toilets for girls	60:40	3	1.22	2.19	1.47	3.66	1.095
4.	Construction of 4 toilets for children with special need	60:40	4	0.72	1.73	1.15	2.88	0.865
Total					253.30	168.87	422.17	126.65

ii) Firozpur Jhirka Block

(Rs. in lakh)

S. No.	Projects name	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st Installment
1.	Construction of 19 class rooms on ground floor and 16 class room on first floor	60:40	35	5.28 for ground floor 4.63 for first floor	104.64	69.76	174.40	52.32
2.	Construction of 1 toilets for girls	60:40	1	1.22	0.73	0.49	1.22	0.365
3.	Construction of 17 toilets for children with special need	60:40	17	0.72	7.34	4.90	12.24	3.67
Total					112.71	75.15	187.86	56.355

iii) Nagina Block

(Rs. in lakh)

S. No.	Projects name	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st Installment
1	Construction of 44 class rooms on ground floor and 4 class room on first floor	60:40	48	5.28 for ground floor 4.63 for first floor	150.50	100.34	250.84	75.25
Total					150.50	100.34	250.84	75.25

(Rs. in lakh)

iv) Taoru Block

S. No.	Projects name	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st Installment
1	Construction of 36 class rooms on ground floor	60:40	36	5.28 for ground floor	114.04	76.04	190.08	57.02
2	Construction of 21 toilets for children with special need	60:40	21	0.72	9.07	6.05	15.12	4.535
Total		60:40	57		123.11	82.09	205.20	61.555

(Rs. in lakh)

Sirsa District
i) Odhan Block

S. No.	Projects name	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st Installment
1.	Construction of Hostels and rooms for upgrading Kasturba Gandhi Balika Vidyalaya Chatha	60:40	1	406.52	243.92	162.60	406.52	121.96
2.	Construction of 3 ACRs in Govt. Primary School, Khokhar, 5 ACRs in Govt. Middle school, Tigri, 2 ACRs in Govt. High School, in Naurang.	60:40	10	5.19	31.14	20.76	51.9	15.57
Total					275.06	183.36	458.42	137.53

(Rs. in lakh)

ii) Dabwali Block

S. No.	Projects name	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st Installment
1.	Construction of Hostels and rooms for upgrading Kasturba Gandhi Balika Vidyalaya Rattakhera in Dabwali block	60:40	1	406.52	243.92	162.60	406.52	121.96
2.	Construction of 3 ACRs in Govt. High School, village Dabwali and 1 in Govt. Girls Middle School, Desujodha	60:40	4	5.19	12.46	8.30	20.76	6.23
Total					256.38	170.9	427.28	128.19

Kaithal District

During discussion, DM Kaithal was referring o revalidation of the already sanctioned projects, while discussion on fresh proposals before the EC. This created a doubt and confusion. The position was checked later and it has been found that these proposals were approved for the same block of Kaithal district in 109th EC meeting held on 15.02.2016. Hence there are no new proposals from Kaithal district.



Palwal District

Construction of ITDR in Hathin block of Palwal district was discussed by EC. The State Govt. officials informed that the land of the ITDR has not yet been finalized. The EC decided to consider the proposal further after availability of land.

Yamuna Nagar District

The state has proposed projects for Chahachhrauli and Sadhaura blocks of Yamuna Nagar district. It was observed that the allocation of these blocks has been exhausted. Therefore the proposals have not been taken in to agenda. It was decided to take up these projects in next EC meeting and if found alright, to provisionally give in-principle approval subject to availability of fund from other blocks/states, this being the last year of 12th Five Year Plan.

Fatehabad District

The state has proposed projects for Ratia and Tohana blocks of Fatehabad district. It was observed that the allocation of these blocks has been exhausted. Therefore the proposals have not been taken in to agenda. It was decided to take up these projects in next EC meeting and if found alright, to provisionally give in-principle approval subject to availability of fund from other blocks/states, this being the last year of 12th Five Year Plan.

The meeting ended with thanks to the Chair.

